

Great Oaks Academy

Application for Use of Facilities Form

Equal Access Act Meeting (For use of policy 808 and 801)

I. Statement of Policy

It is the policy of Great Oaks Academy to grant equal access to school facilities for students who wish to conduct a meeting for religious, political, or philosophical discussion during non instructional time, pursuant to the Equal Access Act.

Provision of school facilities does not constitute Great Oaks Academy sponsorship of such meeting, and the views expressed therein may or may not reflect those of the school administration, staff, or Board of Directors and are neither approved nor disapproved by them.

Name of Applicant/Organization Initiating Request: _____

School: _____

Grade: _____

Home Room: _____

Date of Meeting: _____

Time: _____

Estimated Number to Attend: _____

Signature of Applicant/ Organization: _____

Date: _____

Signature of Administrator approval: _____

Date: _____

Adopted: 3/20/2023
Revised:

(Office Use Only)

Room Assigned: _____

Condition of Facilities: _____

Staff (if any) Assigned to Supervise: _____

Supervisory Fee: Charged Non -Charged

Charged Fees: _____

Copy of Certificate of Insurance or proof of endorsement of liability: Yes No

(Please Attach a copy for the record)

The Certificate of Insurance or endorsement must name Great Oaks Academy as an additional insured and be submitted to Great Oaks Academy's Executive Director or designee before facility usage can occur.

Custodial Fees: Charged Non-Charged

Fee Charged: _____

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Notes:
