



## Great Oaks Academy Uniform Policy

### GENERAL STATEMENT OF POLICY

The board of directors has established this school uniform policy in order to: (1) focus on academics over fashion, (2) instill a positive learning environment, (3) promote equity among students, and (4) reduce the cost of student clothing. Adherence to the policy is a joint responsibility between the student and the student's parent(s) or guardian(s).

### UNIFORM DESCRIPTION

1. Students have several options for uniform shirts.
  - a. A short-sleeved polo
  - b. A long-sleeved polo
  - c. A cardigan (worn over a short- or long-sleeved polo)
  - d. A sweatshirt (worn over a short- or long-sleeved polo)
  - e. A long-sleeved, white Oxford button-up shirt for dress uniform days and events
2. Polo shirts may be light blue, navy blue, or hunter green and include an embroidered school logo. Cardigans and sweatshirts will be navy blue and include an embroidered school logo.
3. Students may wear khaki pants, shorts, skorts, or skirts. A plaid skirt is also available, as well as a plaid or khaki jumper for grammar school students.
4. Socks, tights and leggings may be white, navy blue or tan.
5. Students may wear sneakers or winter boots. Sneakers must be worn for physical education class. Black dress shoes will be required for dress uniform days and events.

### INAPPROPRIATE CLOTHING

1. All uniform pieces should be well-fitting, clean and worn neatly. Students who struggle to meet this requirement due to financial constraints are encouraged to contact the school for possible scholarship options.
2. Sandals, flip flops, and slippers are prohibited.
3. Hats, mittens and other cold weather clothing must be taken off and stored in lockers.
4. Students are prohibited from wearing clothing or footwear that would damage school property.
5. Students are prohibited from wearing clothing or grooming that is potentially disruptive to the education process or that poses a threat to the health and safety of others. Students may not wear masks, face paint or grooming that limits or prevents identification

## **PROCEDURES**

1. The school will set up a reserve closet for students who may occasionally need to borrow a school uniform.
2. When, in the judgment of administration, a student is out of compliance with this policy, the student shall receive a verbal reminder, and the parent(s) or guardian(s) shall receive a written reminder of the school uniform policy. The student will be given a clean uniform from the reserve closet at school, unless a parent or guardian brings a uniform to school for the student. The student shall return the uniform at the end of the school day.
3. When a student is out of compliance with this policy a second time, the administration will call the parent(s) or guardian(s) to discuss the school uniform requirements, and to ask the parent(s) or guardian(s) to bring a uniform to school for the student. If the parent(s) or guardian(s) are unable to bring a uniform to school, the student shall be given a clean uniform from the reserve closet at school. The student shall return the uniform at the end of the school day.
4. When a student is out of compliance with this policy a third time, the administration has discretion to take disciplinary action.
5. When, in the judgment of the administration, a student's appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities, or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. The parent(s) or guardian(s) will be notified.

## **UNIFORM ASSISTANCE**

1. Students who struggle to meet uniform requirements are encouraged to apply to the office for possible scholarships. A scholarship fund will be established by the board and will be available to families on a needs-based basis.
2. The school will establish a clothing drive at the end of each school year. Families may donate unwanted uniforms in good condition. If a family indicates a need, the family may take donated clothing at any time during the school year.
3. A used uniform sale will be held at the end of each year during which families may sell their used uniforms at a discount.