



## Meeting Minutes

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| <b>Date: 1/24/2022</b>   | <b>Time: 7:01</b>   | <b>Location: Great Oaks Academy &amp; Zoom</b>   |
| <b>Call to Order</b>   | By: Heith Wetzler   | Time: 7:01   |
| <b>Roll Call</b> (1 minute)  | <p>Present:</p> <ul style="list-style-type: none"> <li>X Heith Wetzler - Chair</li> <li>X Zac Holm - Secretary</li> <li>X Brieana Smith - Treasurer</li> <li>X Eileen Halligan-Teacher</li> <li>X Eric Rice - Vice Chair</li> <li>X Paul McGlynn</li> </ul> <p>Visitors:</p> <p>Cullen O'Neill, Cinta Schmits,</p> <p>Present Via Zoom:</p> <p>Brandon Cernoch, Nick Taintor (Bergan KDV), Tu Nguyen (Neo), Ryan Johnson, Alyssa Eastes, Angi Baumel, Cindy Flodeen, Karrie Krear, Chandelle Foote, Paige Schneider</p> | Absent:  |
| <p><b>Mission and Vision Reading</b> (3 minutes)</p> <p>Board members may share insights or observations regarding how the mission and vision are being carried out in the school.</p> | <p>Read by: Heith Wetzler</p> <p><u>Aristotle's Way</u> by Edith Hall - Brieana Smith recommended the board read this book. Came from a podcast. Brieana will send out links to the board.</p> <p>Tokens -</p>  | <p><b>MISSION:</b> Cultivate the minds and hearts of our students through a classical, liberal arts education that is rigorous, literature-rich, wondrous, and virtuous in a disciplined and engaging environment.</p> <p><b>VISION:</b> Graduate Young adults who:<br/>Are fully prepared for the rigors of college and</p> |

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|   |   | <p>career<br/>Value truth, beauty and goodness<br/>Possess a lifelong passion for learning<br/>Are active participants in their communities.</p>  |
| <p><b>Open Public Comments</b><br/>Public comment is the open forum portion of the meeting and is an opportunity for individuals to present an issue, concern or statement to the board. Individuals have three (3) minutes to present and public comment will be limited to twenty-one (21) minutes total.</p> | <p>Speakers:<br/>Cinta Schmits - Thankful for leadership of the school especially during COVID. Appreciative for public engagement.</p>   |   |
| <p><b>Declaration of Conflict of Interest (1 minute)</b><br/><b>Board members read the agenda and disclose any personal conflicts of interest</b></p>   | <p>Stated conflicts:<br/>NONE</p>   |   |
| <p><b>Acceptance of Agenda (1 minute)</b></p>   | <p><b>b. Vote to remove Indemnification Clause in Articles of Incorporation and/or Bylaws</b><br/>- This will be discussed but no vote will be made until heard from lawyer on proper wording.</p> <p>Motion made by:<br/>Eileen Halligan</p> <p>Seconded by:<br/>Eric Rice</p> <p>Discussion: NONE</p> | <p>All in favor:<br/>X Heith Wetzler<br/>X Zac Holm<br/>X Briana Smith<br/>X Eileen Halligan<br/>X Eric Rice</p> <p>Opposed:<br/><input type="checkbox"/> Heith Wetzler<br/><input type="checkbox"/> Zac Holm<br/><input type="checkbox"/> Briana Smith<br/><input type="checkbox"/> Eileen Halligan<br/><input type="checkbox"/> Eric Rice</p> |
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| <p><b>Old Business</b></p>  | <p>NONE</p>   | <p>All in favor:</p>  |

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|                            | <p>Motion made by:</p> <p>Seconded by:</p>   | <p><input type="checkbox"/> Heith Wetzler<br/> <input type="checkbox"/> Zac Holm<br/> <input type="checkbox"/> Briana Smith<br/> <input type="checkbox"/> Eileen Halligan<br/> <input type="checkbox"/> Eric Rice</p> <p>Opposed:<br/> <input type="checkbox"/> Heith Wetzler<br/> <input type="checkbox"/> Zac Holm<br/> <input type="checkbox"/> Briana Smith<br/> <input type="checkbox"/> Eileen Halligan<br/> <input type="checkbox"/> Eric Rice</p> |
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| <p><b>New Business</b></p> | <p>Items:</p> <p><b>a. Discuss and approve policies</b></p> <p><b>i. Bullying</b></p> <p>Clarified from previous policy to be more specific to Great Oaks Academy and defines bullying.</p> <p>Motion made by:<br/>Zac Holm</p> <p>Seconded by:<br/>Eric Rice</p> <p>Comments:<br/>Zac asked if Paul felt that this policy would help him with dealing with behavioral issues at school. Paul commented that he likes that we have the policy for when parents ask for it.<br/>Development of school wide virtues to focus on.</p> <p><b>b. Vote to remove Indemnification Clause in Articles of Incorporation and/or Bylaws</b></p> <p>Liability for board members and board chair. MDE has state the class needs to be more specific. Heith is working with the GOA lawyer on wording for this updated clause.</p> <p><b>c. Website Refresh Update</b></p> <p>Briana has been working on this with a website team. Home page has been updated. Openings currently in 3rd and 4th grade</p> | <p>All in favor:<br/> X Heith Wetzler<br/> X Zac Holm<br/> X Briana Smith<br/> X Eileen Halligan<br/> X Eric Rice</p> <p>Opposed:<br/> <input type="checkbox"/> Heith Wetzler<br/> <input type="checkbox"/> Zac Holm<br/> <input type="checkbox"/> Briana Smith<br/> <input type="checkbox"/> Eileen Halligan<br/> <input type="checkbox"/> Eric Rice</p>   |

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|  | <p><b>d. New Board Member Appointment - Cullen O'Neill</b></p> <p>Cullen O'Neill is a parent representative and will be instrumental with assisting with the expansion.</p> <p>Motion made by:<br/>Eileen Halligan</p> <p>Seconded by:<br/>Eric Rice</p> <p>Discussion:<br/>Cullen will be an Interim board member until next session begins in June.</p>   | <p>All in favor:<br/>X Heith Wetzler<br/>X Zac Holm<br/>X Briana Smith<br/>X Eileen Halligan<br/>X Eric Rice</p> <p>Opposed:<br/><input type="checkbox"/> Heith Wetzler<br/><input type="checkbox"/> Zac Holm<br/><input type="checkbox"/> Briana Smith<br/><input type="checkbox"/> Eileen Halligan<br/><input type="checkbox"/> Eric Rice</p> |
| <p><b>Expansion Committee Report</b></p> | <p><b>a. K-1 Grade Expansion for 22-23</b></p> <p>73% have responded with a yes. Need to hear from the 27% to know if they are coming back or not<br/>Adding kindergarten and 1st grade, with 3 in each level. One grade at 5th and 6th, 2 at level 2, 3, 4.<br/>236 at full enrollment (ADM)</p> <p>Bond would be needed to buy out the lease, add gym and classrooms. To do this we would need about 840 ADM.</p> <p><b>b. Projected growth plan</b></p> <p>9.75 million to buy from Wellington<br/>Can get about 12 million if we Bond out now. But if we wait for larger enrollment we could get 5 million more. We are looking at making the area a campus for us and not having the strip mall still operating.</p> <p><b>c. Administration structure update</b></p> <p>Adding one administrative position for the 22-23 school</p> |   |

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|   | <p>year. A principal position overseeing school functioning and hiring. This would be helpful for the schools overall functioning.</p>   |   |
| <p><b>Finances<br/>Financial<br/>Committee Report</b></p> | <p><b>a. Budget Review</b><br/><b>i. Budget Updates</b><br/>Actual 192.1 ADM<br/>Fund balance at 21% - this meets the NEO advisor requirement.<br/>Cash on hand fiscal year end is 52 days.<br/>Nick suggested the board approve a revised budget for Fiscal Year 2022</p> <p>Motion to approve the Revised FY 2022 working budget with 190 ADM.</p> <p>Motion made by:<br/>Briana Smith</p> <p>Seconded by:<br/>Eric Rice</p> <p>Motion to approve the 2022-23 budgeted school year<br/>Motion made by:<br/>Eric Smith</p> <p>Seconded by:<br/>Eileen Halligan</p> <p><b>ii. Fund Balance Projection for June 2022</b><br/>Fund balance will stay the same for many years due to expansion. We will aim to stay at 18-25% fund balance over the next few years.</p> | <p>All in favor:<br/>X Heith Wetzler<br/>X Zac Holm<br/>X Briana Smith<br/>X Eileen Halligan<br/>X Eric Rice<br/>X Cullen O'Neill</p> <p>Opposed:<br/><input type="checkbox"/> Heith Wetzler<br/><input type="checkbox"/> Zac Holm<br/><input type="checkbox"/> Briana Smith<br/><input type="checkbox"/> Eileen Halligan<br/><input type="checkbox"/> Eric Rice<br/><input type="checkbox"/> Cullen O'Neill</p> <p>All in favor:<br/>X Heith Wetzler<br/>X Zac Holm<br/>X Briana Smith<br/>X Eileen Halligan<br/>X Eric Rice<br/>X Cullen O'Neill</p> <p>Opposed:<br/><input type="checkbox"/> Heith Wetzler<br/><input type="checkbox"/> Zac Holm<br/><input type="checkbox"/> Briana Smith<br/><input type="checkbox"/> Eileen Halligan<br/><input type="checkbox"/> Eric Rice<br/><input type="checkbox"/> Cullen O'Neill</p> |
| <p><b>Director's Report</b></p>                           | <p><b>a. Construction update</b><br/>Walls are framed out. Redoing the parking lot. Putting in playground. Lockers have been ordered.</p> <p><b>b. 2022 Lottery Enrollment Update</b><br/>Announcements for this will go out April 29th</p> <p><b>c. Current Enrollment Count/ADM-191</b></p> <p><b>d. Teacher Evaluations</b></p>   | <p>All in favor:<br/><input type="checkbox"/> Heith Wetzler<br/><input type="checkbox"/> Zac Holm<br/><input type="checkbox"/> Briana Smith<br/><input type="checkbox"/> Eileen Halligan<br/><input type="checkbox"/> Eric Rice<br/><input type="checkbox"/> Cullen O'Neill</p>   |

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|                                       | <p>Almost all completed and have gone well.</p> <p><b>e. Hiring update for 22-23</b></p> <p>Adding 6 teachers total. Adding a full time principal role.</p> | <p>Opposed:</p> <p><input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Zac Holm</p> <p><input type="checkbox"/> Brieana Smith</p> <p><input type="checkbox"/> Eileen Halligan</p> <p><input type="checkbox"/> Eric Rice</p> <p><input type="checkbox"/> Cullen O'Neill</p>  |
|                                       |   |  |
| <b>Items for Next Month's Agenda</b>  |   |  |
| <b>Adjournment</b>                    | <p>Motion made by:<br/>Zac Holm</p> <p>Seconded by:<br/>Cullen O'Neill</p> <p>Ended: 9:07</p>   | <p>All in favor:</p> <p>X Heith Wetzler</p> <p>X Zac Holm</p> <p>X Brieana Smith</p> <p>X Eileen Halligan</p> <p>X Eric Rice</p> <p>X Cullen O'Neill</p> <p>Opposed:</p> <p><input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Zac Holm</p> <p><input type="checkbox"/> Brieana Smith</p> <p><input type="checkbox"/> Eileen Halligan</p> <p><input type="checkbox"/> Eric Rice</p> <p><input type="checkbox"/> Cullen O'Neill</p> |
| <b>Next Meeting Date and Location</b> | <a href="#">5/16/2022</a>   |  |

Great Oaks Academy is authorized by Novation Educational Opportunities. Their website is [neoauthorizer.org](http://neoauthorizer.org) and they can be reached at:

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