



## Meeting Minutes

<b>Date:</b> 2/14/2022	<b>Time:</b> 7:05	<b>Location:</b> Great Oaks Academy & Zoom
<b>Call to Order</b>	By: Heith Wetzler	Time: 7:07
<b>Roll Call</b> (1 minute)	Present: X Heith Wetzler - Chair  X Brieana Smith - Treasurer X Eileen Halligan-Teacher X Eric Rice - Vice Chair X Paul McGlynn  Visitors:	Absent: X Zac Holm - Secretary
<b>Mission and Vision Reading</b> (3 minutes) Board members may share insights or observations regarding how the mission and vision are being carried out in the school.	Read by: Heith Wetzler	<b>Notes:</b> <b>MISSION:</b> Cultivate the minds and hearts of our students through a classical, liberal arts education that is rigorous, literature-rich, wondrous, and virtuous in a disciplined and engaging environment.  <b>VISION:</b> Graduate Young adults who: Are fully prepared for the rigors of college and career Value truth, beauty and goodness Possess a lifelong passion for learning Are active participants in their communities.
<b>Open Public Comments</b> Public comment is the open	<b>Speakers:</b> No public comment given	<b>Notes:</b>

<p>forum portion of the meeting and is an opportunity for individuals to present an issue, concern or statement to the board. Individuals have three (3) minutes to present and public comment will be limited to twenty-one (21) minutes total.</p>		
<p><b>Declaration of Conflict of Interest</b> (1 minute) Board members read the agenda and disclose any personal conflicts of interest</p>	<p>Stated conflicts: NONE</p>	
<p><b>Acceptance of Agenda</b> (1 minute)</p>	<p>Motion made by: Eric Rice</p> <p>Seconded by: Eileen Halligan</p> <p>Discussion:</p>	<p>All in favor: X Heith Wetzler  X Briana Smith X Eileen Halligan X Eric Rice</p> <p>Opposed: <input type="checkbox"/> Heith Wetzler  <input type="checkbox"/> Briana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p>
<p><b>Old Business</b> (0 minutes)</p>	<p>None</p> <p>Motion made by:</p> <p>Seconded by:</p>	<p>All in favor: <input type="checkbox"/> Heith Wetzler  <input type="checkbox"/> Briana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p> <p>Opposed: <input type="checkbox"/> Heith Wetzler  <input type="checkbox"/> Briana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p>
<p><b>New Business</b> (20 minutes)</p>	<p>Items:</p>	<p>Notes:</p>

	<p><b>a. Discuss and approve policies</b></p> <p><b>i. Policy Adoption Process</b></p> <p><b>ii. Complaint Policy</b>  Reviewed policies. No discussion needed  Motion to accept policies made by:  Briana Smith</p> <p>Seconded by:  Eric Rice</p> <p><b>b. Website Refresh Update</b>  Refresh to make website more streamlined and user friendly.  Contract options:</p> <ol style="list-style-type: none"> <li>1. \$49 per month. Allows for 2 changes on the website each month. One of those changes would be entering board minutes each month.</li> <li>2. \$199 per month/ Allows for unlimited changes each month.</li> </ol> <p>No long term contracts are required by the company.  Upcoming changes needed to website include:  Photos  Video  Enrollment content  *Board discussed options, no final decision was made by the board.</p> <p><b>c. Academy Video Update</b>  \$3,900 to Jeff Akin to create video.  Video will be started after lease on new space is signed, possibly in April.</p>	<p>All in favor:  X Heith Wetzler</p> <p>X Briana Smith  X Eileen Halligan  X Eric Rice</p> <p>Opposed:  <input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Briana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p>
<p>Finances  Financial Committee  Report</p>	<p><b>a. Budget Review</b></p> <p><b>i. Budget Updates</b></p>	<p>All in favor:  <input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Briana Smith</p>

	<p>Cash assets at about \$268,000.</p> <p><b>ii. CSP Update</b></p> <p><b>iii. Fund Balance Projection for June 2022</b>  June 2022 - \$132,000  End of year - about \$400,000</p> <p><b>iv. Review of financials regarding lease with Wellington</b></p> <p>Worst case, 20% less enrollment, would end 23-24 year with a negative fund balance.  Mid range care would end 23-24 with fund balance at 7% for 3 years.</p>	<p><input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p> <p>Opposed:  <input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Briana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p>
<p><b>Director's Report</b> (20 minutes)</p>	<p><b>a. Current Enrollment Count/ADM</b>  192, this is above budgeted ADM</p> <p><b>b. Facility Update and plans at this time</b></p> <p><b>c. Lease with Wellington</b>  Final meeting in Thursday, 2/17/22</p> <p><b>d. Teacher Evaluations begin in February</b></p> <p><b>e. Hiring has begun for 22-23</b>  EL teacher will be a new hire.</p> <p><b>f. 22-23 School Calendar for approval</b>  Calendar approval moved to March board meeting.</p> <p><b>g. Grant Writer</b>  Discussed looking for a grant writer. Is this cost effective?  Board will revisit this.</p>	<p>All in favor:  <input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Briana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p> <p>Opposed:  <input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Briana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p>
<p><b>Items for Next Month's</b></p>		

<b>Agenda</b> (5 minutes)		
<b>Adjournment</b> (1 minute)	<p>Motion made by: Briana Smith</p> <p>Seconded by: Eric Rice</p> <p>Ended: 8:35</p>	<p>All in favor: X Heith Wetzler</p> <p>X Briana Smith X Eileen Halligan X Eric Rice</p> <p>Opposed: <input type="checkbox"/> Heith Wetzler</p> <p><input type="checkbox"/> Briana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p>
<b>Next Meeting Date and Location</b>	<a href="#">3/21/2022</a>	

Great Oaks Academy is authorized by Novation Educational Opportunities. Their website is [neoauthorizer.org](http://neoauthorizer.org) and they can be reached at:

3432 Denmark Ave, Ste 130  
Eagan, MN 55123

612-889-2103  
[executive.director.neo@gmail.com](mailto:executive.director.neo@gmail.com)