



## Meeting Minutes

<b>Date: 11/15/2021</b>	<b>Time: 7:04</b>	<b>Location: Great Oaks Academy &amp; Zoom</b>
<b>Call to Order</b>	By: Heith Wetzler	Time: 7:04
<b>Roll Call</b> (1 minute)	<p>Present:</p> <ul style="list-style-type: none"> <li>X Heith Wetzler - Chair</li> <li>X Zac Holm - Secretary</li> <li>X Brieana Smith - Treasurer</li> <li>X Eileen Halligan-Teacher</li> <li>X Eric Rice - Vice Chair</li> <li>X Paul McGlynn</li> </ul> <p>Visitors:</p> <p>Angie Baumel, Katie Wesby</p> <p>Via Zoom:</p> <p>Amanda Johnson, Jean Neuman, Karrie Krear, "Foote Family", "Hortsmans"</p>	Absent:
<p><b>Mission and Vision Reading</b> (3 minutes)</p> <p>Board members may share insights or observations regarding how the mission and vision are being carried out in the school.</p>	Read by: Heith Wetzler	<p>Notes:</p> <p>MISSION: Cultivate the minds and hearts of our students through a classical, liberal arts education that is rigorous, literature-rich, wondrous, and virtuous in a disciplined and engaging environment.</p> <p>VISION: Graduate Young adults who:</p> <ul style="list-style-type: none"> <li>Are fully prepared for the rigors of college and career</li> <li>Value truth, beauty and goodness</li> <li>Possess a lifelong passion for learning</li> <li>Are active participants in their</li> </ul>

		communities.
<p><b>Open Public Comments</b> Public comment is the open forum portion of the meeting and is an opportunity for individuals to present an issue, concern or statement to the board. Individuals have three (3) minutes to present and public comment will be limited to twenty-one (21) minutes total.</p>	<p>Speakers:  None made.</p>	<p>Notes:</p>
<p><b>Declaration of Conflict of Interest</b> (1 minute) Board members read the agenda and disclose any personal conflicts of interest</p>	<p>Stated conflicts: NONE</p>	
<p><b>Acceptance of Agenda</b> (1 minute)</p>	<p>Added k. NEO walk through Under Director's Report</p> <p>Motion made by: Brienana Smith</p> <p>Seconded by: Eileen Halligan</p>	<p>All in favor: X Heith Wetzler X Zac Holm X Brieana Smith X Eileen Halligan X Eric Rice</p> <p>Opposed: <input type="checkbox"/> Heith Wetzler <input type="checkbox"/> Zac Holm <input type="checkbox"/> Brieana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p>
<p><b>Old Business</b> (20 minutes)</p>	<p>Items:</p> <p>a. <b>World's Best Workforce Update-</b> i. <b>Report on first meeting 11/8</b> Committee of 4 parents and 2 board members (Heith W. and Eric R.) Review of the requirements Great Oaks has towards being a charter school. Talked mainly about NWEA testing results, reason behind the administering the standardized NWEA results.</p>	<p>All in favor: <input type="checkbox"/> Heith Wetzler <input type="checkbox"/> Zac Holm <input type="checkbox"/> Brieana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p> <p>Opposed: <input type="checkbox"/> Heith Wetzler <input type="checkbox"/> Zac Holm <input type="checkbox"/> Brieana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p>

	<p><b>ii. Next meeting</b> Coming up in December</p> <p><b>b. Annual Report Update</b> First annual report looking at ADM, goals and proposals of the school, financial update, community. Basic overview of how Great Oaks is doing the first year.</p> <p><b>c. Board Future Planning</b></p> <p><b>i. Board development</b> Development of the board. Will likely include Classical Education training</p> <p><b>ii. Board Retreat</b> Committees will need to meet to build policies and procedures</p> <p>Authorizers NEO wants a Board Development plan.</p> <p>Paul mentioned that policies need to be created and presented to the board.</p> <p>Expansion of the board to 7 board members, should be addressed prior to the school growing.</p> <p>Heith is working on a needs assessment to have ready by the December board meeting.</p> <p>*Brieana asked about forming committees and bringing in parents to assist with the work of school expansion. Jean from NEO said that we can have committees. *Finance, Policy, Expansion committees</p> <ul style="list-style-type: none"> <li>- Set meeting times for each committee</li> </ul> <p>Motion made by:</p> <p>Seconded by:</p>	
<b>New Business</b> (20 minutes)	Items:	Notes:
	<b>Contract revision forms</b>	All in favor:

	<p>Novation needs board signatures</p> <p>Motion made by:</p> <p>Seconded by:</p> <p>Discussion:</p>	<p><input type="checkbox"/> Heith Wetzler  <input type="checkbox"/> Zac Holm  <input type="checkbox"/> Brieana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p> <p>Opposed:  <input type="checkbox"/> Heith Wetzler  <input type="checkbox"/> Zac Holm  <input type="checkbox"/> Brieana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p>
<p>Finances  Financial Committee  Report</p>	<p><b>a. Budget Review</b></p> <p><b>i. Budget Updates</b>  Working budget is at 168 ADM and we are currently functioning at 190.8 ADM. Surplus for the year is \$39,990. A projected cumulative fund balance of \$170,757 or 8% of expenditures at fiscal year-end.</p> <p><b>ii. Fund Balance- Present and Projected</b>  Financial report shows an 8% fund balance right now with 168 ADM budgeted, we have 190.8 ADM.</p> <p><b>iii. CSP Update</b>  Implementation 2 Grant spending will be complete by the end of December. Grant has been used to plan for the 2022-2023 school year. CSP grant money is no longer given starting the 22-23.</p> <p><b>iv. Fund Balance Projection for June 2022</b>  Should be working towards a 20-30% fund balance.</p> <p>Cash on hand for 30 days.  Cash balance is about \$328,000</p>	<p>All in favor:  <input type="checkbox"/> Heith Wetzler  <input type="checkbox"/> Zac Holm  <input type="checkbox"/> Brieana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p> <p>Opposed:  <input type="checkbox"/> Heith Wetzler  <input type="checkbox"/> Zac Holm  <input type="checkbox"/> Brieana Smith  <input type="checkbox"/> Eileen Halligan  <input type="checkbox"/> Eric Rice</p>

<p><b>Director's Report (20 minutes)</b></p>	<p><b>a. Current Enrollment Count/ADM</b> 190.8</p> <p><b>b. Lease Aid Update</b> Waiting on money from the state. Church delayed in fire marshall fixes Causing GOA not to be able to submit the LEase update which in train caused the church to not receive rent for two months. We paid rent from general education funds.</p> <p><b>c. Hiring Updates -sped teacher and 2 paras</b> Still looking for these positions</p> <p><b>d. Covid Mitigation Updates</b></p> <p><b>i. Nurses started</b> We have rapid tests at the school. If a parent consents we can administer a rapid test students at the school.</p> <p><b>e. Future Facility Updates for 22-23</b></p> <p><b>i. Site Expansion Update from MDE</b> Two sites or One new sites</p> <p><b>f. Listening Session</b> Will soon be scheduled for families to gain insight on the growth of Great Oaks Academy in Farmington.</p> <p><b>g. Audit Update in December Meeting</b> Audit turned out clean, no findings</p> <p><b>h. Successful Trunk or Treat</b></p> <p><b>i. Give To the Max Day Nov 18th</b> Volunteers are needed for this. 40,000 goal to expand Latin and Art programs.</p> <p><b>i. Board members please promote the day</b></p> <p><b>j. Update on 22-23 school year and potential enrollments</b>  Potentially adding 96 students next year.</p>	<p>All in favor:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Heith Wetzler</li> <li><input type="checkbox"/> Zac Holm</li> <li><input type="checkbox"/> Briana Smith</li> <li><input type="checkbox"/> Eileen Halligan</li> <li><input type="checkbox"/> Eric Rice</li> </ul> <p>Opposed:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Heith Wetzler</li> <li><input type="checkbox"/> Zac Holm</li> <li><input type="checkbox"/> Briana Smith</li> <li><input type="checkbox"/> Eileen Halligan</li> <li><input type="checkbox"/> Eric Rice</li> </ul>
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	<p>2 classes in each K-4 1 class in each 5-6</p> <p>Adding this amount of students will open the school up to more building opportunities.</p> <p><b>k. NEO WalkThrough</b> Dec 10th</p>	
<b>Items for Next Month's Agenda</b> (5 minutes)	*Needs Assessments Review *Dates for *Finance, Policy, Expansion committees	
<b>Adjournment</b> (1 minute)	<p>Motion made by: Zac Holm</p> <p>Seconded by: Eric Rice</p> <p>Ended 8:37</p>	<p>All in favor: X Heith Wetzler X Zac Holm X Briana Smith X Eileen Halligan X Eric Rice</p> <p>Opposed: <input type="checkbox"/> Heith Wetzler <input type="checkbox"/> Zac Holm <input type="checkbox"/> Briana Smith <input type="checkbox"/> Eileen Halligan <input type="checkbox"/> Eric Rice</p>
<b>Next Meeting Date and Location</b>	<a href="#">12/20/2021</a>	

Great Oaks Academy is authorized by Novation Educational Opportunities. Their website is [neoauthorizer.org](http://neoauthorizer.org) and they can be reached at:

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