



Great Oaks Academy Board Meeting

Tuesday, July 21st, 2020

Zoom Online Meeting

8pm-10pm

AGENDA

I. Call to Order

Heith Called to order at 8:21

II. Roll Call

Briana Smith- Treasurer, Heith Wetzler – Board chair, Paul McGlynn - Director, Zac Holm - secretary, Angela Erlandson (incoming operations Director), Eileen Halligan- Teacher, Absent - Rich Penix

III. Mission/Vision Read Aloud

Read by Heith

IV. Acceptance of Agenda

Zac made MOTION: to accept agenda. Briana seconded the motion. All were in favor.

V. Approval of Consent Agenda

VI. Declaration of Conflict of Interest

None reported

VII. Open Public Comments

None reported

VIII. Old Business

None reported

IX. New Business-(for all agenda items please refer to Cumulative List of Important Items for School Opening)

A. Board Business

1. Update on new board members

Jason Hackenmueller has stated that he will be stepping down as a board member at this time.

Eileen is a teacher at Great Oaks and was interviewed to be part of the board.

Next board elections in May 2021

2. Approval of Eileen as board member

Briana made MOTION: to accept agenda. Zac seconded the motion. All were in favor.

3. List of dates for board meetings in 2020-2021

Paul will post these meetings online for the school year. Being 3rd Monday of each month.

4. Board Training through NEO Online Resource

Zac has finished the required trainings.

Heith, Brieana, and Rich have started their board training.

These trainings need to be completed by August to be considered an "Operational Board"

Paul recommended reaching out to Wendy for additional information on what is recommended and if anything needs to be repeated.

Heith asked all board members to have this completed by next board meeting.

5. Vote on yearly calendar for 2020-2021

Followed the breaks of the Farmington school calendar

Paul has 4 staff development days throughout the year.

Heith mentioned adding end of the year teacher workshop days in July

Eileen asked if Kindergarten assessments would be taking place – Brieana mentioned this would be occurring for student placement

Zac asked about adding another staff development day since we have extra days of school - Paul will look into this possibility

Paul will add student contact days and staff work days.

Brieana made MOTION: to accept agenda in regards to student contact days and staff development days with provision of Kindergarten assessment dates being on the calendar. Zac seconded the motion. All were in favor.

B. Finances-review of CSP Budget - Paul and Brieana

1. Review of Implementation 1 Budget

Brieana asked about Special education services. Paul mentioned we have hired a Special education teacher, and 2 part-time services.

Paul mentioned that all other special education services are contracted out.

Special education director, Speech language, ELL, nursing,

Paul – we carried over 20,000 from pre-planning budget, we did not lose any money from our previous budget.

2. Financial Spending Report for month of June 2020

On general ed revenues, are now in our account. Paul will have a spending report at our next meeting. There was not a report for this meeting due to change in staffing at Bergan.

We will be reviewing this report at every meeting from here on out.

3. Annual Report for CSP Grant Spending due July 30th

World's best work force report for CSP grant will get our last payment from our CSP grant. We have started our IMP1 money at this point

C. Teacher Interviews/Hires

1. Lisa McWilliams declined Operations Director position-continues working with GOA as enrollment specialist.
2. Angela Erlandson hired as Operations Director
3. Hired two people to share sped paraprofessional position
4. Still looking for a general education paraprofessional

D. Admin/Marketing Support/Enrollment

1. Lisa McWilliams – update on Enrollment
 - a) Kindergarten 24 -waitlist -6
 - b) 1st- 10- waitlist-5
 - c) 2nd-14-waitlist-7
 - d) 3rd-12-waitlist-0
 - e) 4th-5-waitlist-0

E. Discussion of Opening a Fourth Classroom K/1

1. Kinder only: 23 students
2. K-1 classroom: 22 students (7 kinder, 15 1st)
3. 2nd only: 21 students
4. 3-4 classroom: 17 students (10 - 3rd, 7- 4th)
 - a) Would need to hire a 4th teacher to teach K/1 classroom
 - b) Would occupy every room in high school with a class

There would be no room for art and music if we add another Kindergarten group, however, art and music are going to be taught by classroom teachers.

With COVID restrictions we likely would not be able to move to another classroom anyway.

Heith mentioned that if we add this class we would need to rebuild that wait list to account for the movement of students out of the school.

How we communicate, “advanced track Kindergarten” is important. Reading levels would be at student levels.

Zac asked about having a scope and sequence for these kindergarteners for the two years so parents can see what the two years would look like.

Briana stated that a Scope and Sequence could be created as she is working on it now. The school, teachers, should decide on which students get into the “advanced Kindergarten” class, instead of letting the parents decide. We would base the decision off assessments.

Eileen stated that having the school decide, based on testing, would be the best choice for the school.

Differentiation will be key for all teachers each year.

Every loss of a student cost the school 6,000, this is only one consideration from a business level.

Heith mentioned waiting and pushing for grades 3,4 enrollment before child count on October 1st.

Briana mentioned option of K-24 students, 1st – 15 students, 2nd – 21 students, 3r/4 – 17 students. Then let people know of classroom switch and push for 1st and 2nd grade classes being separated and being open.

Teacher total cost is about 45k which needs to be considered on where to add students. Can we get wait listed students on and generate getting more students in other grades. COVID restrictions may change the enrollment.

Briana mentioned waiting a few more weeks with a push for 1st-4th grade. Let the wait listed families know they have a spot, then test Kindergarteners and let the ones who test high be offered a position in the K-1 class.

Heith wants to ensure that choosing the K-1 class would need to be very objective.

We need 7 students by August 15th.

Call the waitlisted students and see if they are interested prior to making the decision to add an extra classroom.

Before we make a final decision, we need more information. Paul will get more information from Bergan about the financial side of things.

We will have a special board meeting to approve this later.

F. Facility

1. Lease is nearly complete-a few last details
2. Rick will complete lease by July 27th
3. Bethels Rock has given us quote to purchase used furniture (see document)

G. Lease Aid-Paul

1. Ongoing process once we have a written lease

H. Transportation

1. Have set agreement with Marschall Lines for one Farmington route this fall, cost will be \$15,000

I. Food and Nutrition

1. Mary Hunn has been hired and begun working on setting up GOA with a food vendor for 2020-2021
 - a) Kitchen Inspection this week
 - b) Vendor will be chosen
 - c) Training will be done in fall

- d) Staff will need to do serving

J. Curriculum

- 1. Updates from Heith and Brieana
 - a) Math
 - b) Reading
 - c) History
 - d) Latin-update from Paul

K. Distance Learning Plan

- 1. This needs to be drafted and passed by August board meeting
- 2. Depends on July 27th announcement
- 3. Must be a hybrid between in person and distance learning

We will have a group meet together to help develop this in more detail.

L. Technology

- 1. Loffler will provide us with printer starting early August
- 2. We will share internet service with Bethels Rock- their tech person will set this up
- 3. Syand will set up the following
 - a) Phone service
 - b) Purchase of computers
 - c) Connect internet to copier
 - d) 25 hours of trouble shooting paid for up front

48 iPads and 24 Chromebooks and 8 Macbooks for teachers.

Consider Apple TV's and iPad pros and projectors.

M. Workshop Week

- 1. Aug 17th staff report to school
 - a) Aug 17-21-Classical Training
 - b) Aug 24-28th-Curriculum and other training
 - c) Aug 31-Sept 4- Teacher Independent Time
- 2. Need someone to do classical education training
- 3. Will need curriculum training set up
- 4. Paul will set up CPR, Nursing, Suicide, Bullying, Covid and other trainings

X. Discussion

None

XI. Adjournment

Heith adjourned at 9:47

Zac made MOTION: to accept agenda Brieana seconded the motion. All were in favor.

Next meeting:

August 17th at 7:00PM