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# Great Oaks Academy – January 13, 2020 Board Meeting

January 13th, 2020 – 7:00 PM

100 Civic Center Pkwy, Burnsville, MN (Burnsville City Hall, Conf Room D)

## AGENDA

- I. **Call to Order: 7:11pm. Motion to call to order by HW. Second by BS.**
- II. **Roll Call: Heith Wetzler, Rich Penix, Paul McGlynn, Brieana Smith**
- III. **Acceptance of Agenda: Motion by BS, second by RP.**
- IV. **Conflict of Interest Reports: None**
- V. **Board Votes: Vote to approve monthly CSP Grant Expenditure Report – motion made by HW, second by BS. Motion carries.**
- VI. **Director's Report (See Addendum A)**

Paul spoke with NEO regarding website. They are in general pleased but gave some feedback. Paul is adding the necessary documents.

Paul will have for next meeting forms for reviewing teachers and board members.

Realtors continue to work on a space. Zoe Church is most likely option at this point.

Life Church is in negotiations with another school. Kowalski's wants a board motion to approve entering talks regarding their space but are interested despite significant build out.

**BS Motions to approve talks with Kowalskis. HW seconds. Motion carries.**

### VII. Old Business

Need new board members. Most likely will come from teachers and parents of enrolled students. Possibly need to wait for location to find them but will continue to put out feelers.

### VIII. New Business

Board Development Plan needs to be started and completed by end of March. Paul is working on plan for this. HW advised including training on the classical tradition. Options were raised including Dorothy Sayer's essay, Classical Tradition by Jain, and Circe Institute website.

- IX. **Discussion** – Discussed options regarding new board members. Determined that March 15<sup>th</sup> is the cut off date for beginning lease negotiations. Paul advised on the possibility of 'pausing' the grant if necessary. Grant could then be resumed when we have a location.

- X. **Open Public Comments** – None

- XI. **Adjournment** – 8:02pm. Motion by RP, second by BS.

**Next meeting: February 17, 2020**

**Addendum A**

**DIRECTOR REPORT FOR – Jan 1-13<sup>th</sup>, 2020**

**NEO MEETING REPORT**

- Zoom meeting on Jan 9<sup>th</sup> at 10am -11:30 am with Wendy and Adam
- Went through everything on the Readiness List in Basecamp
- Website needs to be reviewed with NEO Website Checklist-Paul is doing this
- Need to check 501c3 status and post on Basecamp-Paul doing this
- Board Development Plan needs to be created by board
- K-2 Updated Budget must be done with Bergan KDV-Paul is working with them on this update
- Board needs to review a CSP Grant Monthly Expenditure Report at every board meeting
- Director Evaluation template must be posted in Basecamp-Paul will do this
- We need a board approved 2020-2021 Calendar- Paul will present this at February Meeting
- We need a facility lease signed by April 30, 2020 -we are working on this

**FINANCES**

- Working on tax report for 2019 with Bergan KDV
- Need to update our budget to K-2
  
- Board should review CSP Expenditure Report for every month (sending attachment with email of our December 2019 CSP Expenditure Report)
  
- Meeting with Nick from Bergan KDV on Jan 16<sup>th</sup> at 11:30 am

**FACILITY SEARCH**

-Rick Nelson has spoken with the realtors representing Life Church. I met with the pastor for lunch and Rich met Reese (a board member) for lunch. They have a school that wants to expand into their space and they said they are close to signing a lease with them. So, it doesn't look to encouraging as far as our signing another lease with them.

-Paul Donovan said that he would be speaking to Kowalski's about our possible tenancy. Though, given the raw space, the build out cost and Kowalski's desire for a larger tenant, this is probably not a realistic option. Paul has offered to let us have our board meetings at the Kowalski space, if we are interested in moving forward with them. We would need to provide our own furniture.

- Rick Nelson has looked into Evergreen Church in Bloomington. They decided they didn't have the space for our school.

- Rick and I visit Zoe Church, again on Jan 22nd. We will meet with Pastor Greg and discuss the possibility of K-2 school for 2020.

## **MARKETING**

### **Upcoming Fundraisers**

January 25<sup>th</sup>- **Cub Foods Stand selling Hot Chocolate and Cookies-** 10 am-1pm (would be great if one board member could be there)

### **Information Meetings**

Jan 15th- Burnhaven Library 6-7pm

Jan 23rd- Lakeville Library- 6-7pm

Jan 30th- Burnhaven Library -6-7pm

## **SCHOOL BOARD BUSINESS**

1. Board Meeting at Burnsville City Hall on Jan 13th from 7- 9pm in Conference Room D
2. Need New Board Members
3. Need to create a Board Development Plan