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# Great Oaks Academy – July 2019 Board Meeting

July 8, 2019 – 7:00 PM

12501 Nicollet Ave, Ste 100, Burnsville, MN 55337 (JoJo's Rise & Wine)

## AGENDA

- I. **Call to Order** - *Chair calls meeting to order at 7:15*
- II. **Roll Call** - Rich Penix (chair), Heith Wetzler (taking minutes), Paul McGlynn, Briana Smith all present.
- III. **Acceptance of Agenda** - *HW makes a motion to approve agenda. BS seconds, all ayes, vote passes.*
- IV. **Conflict of Interest Reports** - None.
- V. **Board Votes**
  - Vote to Approve June 2019 Board Meeting Minutes - *HW motions to approve the minutes from June, BS seconds, vote passes.*
  - Vote on Termination Lease with Life Church - *HW motions to terminate lease with Life Church, BS seconds. All ayes.*
  - Vote to Give Paul McGlynn and Facility Committee authority to pursue new realtor - *HW makes a motion to approve Paul McGlynn the Facility Committee the authority to pursue a new realtor. BS seconds. All ayes.*
- VI. **Director's Report**
  - Update on CSP Grant - *Several areas (which are not needed for this stage) cut to balance budget. \*Note: An Implementation grant can be used in July 2020 to make up for areas cut.*
  - Update on Marketing Plan — *Deferred to next meeting.*
  - Update on Lease with Church - *PM summarized; we are exiting the relationship with Life Church on good terms.*
  - PM will present evaluation rubric for Director - **Action Step:** *Board will review rubric for evaluation by August's meeting.*
- VII. **Old Business**
  - Discussion with Board on Increasing Number of Board Members. *This discussion is to be continued in the next meeting, as we did not have adequate time to determine all the details fully.*
    - Responsibilities and Time Commitments of Board Members
    - Email expectations
  - Clarify recruitment and on-boarding of new board members
    - *HW presents idea of board member prospects involving themselves in a committee and 3-month attendance at board meetings before being considered for a vote.*

- Committees
  - Discuss idea of Outreach Committee (interested families helping us connect with the community)
    - a) *HW will reach out to Laura about getting started with Chamber of Commerce.*
- **Action Steps**
  - *RP- Email response to Zach and Jason*
  - *HW- Revise board expectations, draft on-boarding proposal.*
  - *All - Each board member will contact at least one potential new board member by August*
  - *BS will follow up on our visibility via Google search tools.*
  - *Board will review rubric for evaluation by August's meeting*

VIII. **New Business**

- Update and Diversify Logo for social media marketing. HW presents a quote from a designer. *This was tabled for discussion at the August meeting.*

IX. **Discussion** — *No additional discussion.*

X. **Open Public Comments** — *No public comments.*

XI. **Adjournment** - *HW motions to adjourn, BS seconds, motion passes.*

**Next meeting: Aug 15, 2019**