
Great Oaks Academy – May Board Meeting

May 20, 2019 – 2201 W 108th St, Minneapolis, MN 55431 – 7:00 PM

AGENDA

1. **Call to Order @ 7:17**
2. **Roll Call**
 1. Paul McGlynn - Director
 2. Rich Penix - Chair
 3. Heith Wetzler - Vice Chair
 4. Brieana Smith - Treasurer
 5. Nick Taintor - BergenKDV
 6. Tyler Dehne - BergenKDV
 7. Eric Molho - NEO
3. **Acceptance of Agenda** - HW moved to accept, BS seconded. No discussion. All in favor.
4. **Conflict of Interest Reports** - HW moved to accept, BS seconded. No discussion. All in favor.
5. **Vote to Approve April Board Meeting Minutes**
6. **Director's Report**
 1. Update on Enrollment
 1. 21 + 4
 2. May not make goal of 65 enrolled by end of May; likely to have enrollment put off until 2020
 2. Update on Lease Aid - Tyler...waiting on certificate of occupancy and evacuation plan from Paul. Difficulty with City of Bloomington identifying building as being designated for occupancy "E."
 3. Update on 501c3 - Nathan noticed incorrect part of form - Zach as Secretary needs to sign several documents that need updated.
 4. Update on CSP Grant Adjustments and Changes
 1. Extended Director through September
 2. Updated legal fees, marketing and furniture (don't need as much furniture)
 3. Need to discuss whether to retain Director for a year, if we have to open in 2002. Need to define what Director will do for that period.
 5. Update on Budget Revision (Nick from BergankDV will present)
 1. Nick updated Long Range Budget for 2019-2020
 2. See Budget doc.
 1. Need to update utilities cost per square foot. Should even out deficit
 2. Board needs to approve this by June 30th.

3. Bank reconciliation included.
6. Update on Parent Events
 1. First parent from mailer tonight, May 20th
 2. Parent from local flyering by Paul
 3. BV mall event was not well attended—other vendors cancelled. But handed out flyers.
 4. Applied for a permit for yard signs. Bloomington City has an application procedure.
 5. Retractable sign is successful. Will be left up.
 6. BBQ on 5/23
 7. Will continue through and after May.
7. Updates on Hiring
 1. Laura Finkel – Marketing
 2. Christine Hart-Myhre – 3-4 teacher
 3. Several candidates interviewed for 1-2 and Kindergarten position
 4. Dissolve old hiring committee and add item to create new hiring committee for next meeting.
8. Overview of Great Oaks Grill-Out on Thursday, May 23 (5:30-7:30 PM)
 1. Entire Board should prioritize attendance
 2. Roles and Responsibilities for Event
 1. Food Prep - Heith and Paul go to Costco, arrive at 4:30
 - a. Cooking (grills)
 - b. Setting up tables and chairs
 - c. Securing plastic ware, napkins, plates, cups
 - d. Beverages (buy bags of ice, need coolers) - Jason will bring cups, ice, lemonade, water, and container
 2. Yard Games - Rich and Heith and Jason bring
 3. Info Area (located inside in lobby)
 - a. Enrollment overseer – Laura Finkel
 - b. Display new retractable sign
 - c. Print plenty of Fact Info Sheets
 4. Clean Up and Tear Down
1. **Old Business**
 1. Discuss roles of board members and possible future board members
2. **New Business**
 1. Vote to approve Conflict of Interest Policy
 1. We discussed this in a previous meeting, but need to vote on them.
 2. Briana moved to approve, Jason seconded. Passed unanimously.
 2. Vote to approve revised Articles of Incorporation
 1. Jason motioned to approve, Briana seconded.
 2. Motion passed unanimously.
 3. Vote to approve Non-Discrimination Policy
 1. Previously discussed. Wording has been adapted.
 2. HW moves to vote. Briana seconded.

3. Motion passed unanimously. Jason abstains. Rich, Brieana and Hw aye.

4. Vote to continue board membership for Rich Penix & Jason Hackenmueller
 1. Board term renewed as of May 1st
 2. HW made a motion to approve a two-year board membership term for Rich Penix. Brieana seconded.
 3. No discussion.
 4. Passed unanimously.
 5. HW made a motion to approve a one-year board membership term for Jason Hackenmueller.
 6. Brieana seconded.
 7. Discussion - Jason noted he was available on Mondays for Board meetings through the summer and this year would be his last.
 8. Motion passed unanimously.
 9. All board members' terms will expire May 1st, 2020.
5. Vote to approve financial controls (Nick will speak to this)
 1. Item tabled because Nick had to leave.
6. Vote to approve Laura Finkel for Marketing Position
 1. Brieana makes a motion to approve. HW seconds.
 2. No discussion.
 3. Motion passed unanimously.
7. Vote to Approve Christine Hart-Myhre for 3rd/4th Grade Teacher Position
 1. 9 years teaching, K-6
 2. Stellar recommendations
 3. Good at parental involvement
 4. Bright, articulate, room is well-set up,
 5. Good experiential engagement
 6. Well-organized
 7. HW moves to approve, Brieana seconds.
 8. No discussion.
 9. Motion passes unanimously.
8. Discuss Plan B (Opening GOA in fall 2020)
 1. Implications for Paul's employment
 2. Implications for budget (lease with Life Academy)
 1. This summer will be important
 2. May need to rethink summer marketing
 3. Systems (HR, Legal, Financial) close to being ready. Transportation still needs more enrollment certainty.
 4. Talk to Studio School director about director activities for a year (pending MDE approval) and communication to parents.
 5. Board unanimously approves of Paul's leadership so far, and believes he is the right director moving forward.
 6. Approve new contract in June.
3. **Discussion** - Facility to be discussed at next meeting re: Bloomington Occupancy ordinance (not to exceed 135 students).

4. **Open Public Comments**
5. **Adjournment**

Next meeting: June 17, 2019