

Special Board Meeting Minutes

April 4, 2019

Via conference call

7:00 pm

AGENDA

- I. **Call to Order - 8:05**
- II. **Roll Call - Rich Penix, Heith Wetzler, Paul McGlynn, Briana Smith present. Zac is absent, Briana is taking notes. Jason is absent.**
- III. **Acceptance of Agenda - motion by Rich, second by Heith, approved unanimously**
- IV. **New Business**
 - A. Vote to Approve Paul McGlynn as IOwA with specific legal wording: The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Paul McGlynn to act as the Identified Official with Authority (IOwA) for Great Oaks Academy Charter School, district number 4268-07. **Motion by Rich, seconded by Heith, passed unanimously.**
 - B. Vote to approve contract with Laura Booth as legal council **Heith moves, Briana seconds, passed unanimously.**
 - C. Discuss lease negotiation

Paul: Need to have it clearly stated in lease that we will not cover repairs to structural components of the building or replacement of mechanical systems. Start at 5% for mechanical.

Heith: Why are we paying for mechanical repairs?

Paul: Nick (from Bergan) says its standard.

We remember them saying all maintenance would be done by the church. We feel we need to protect ourselves from high cost repairs to an older building. Need to go back to negotiation on that part. Will request a copy of the most recent inspection to determine age and state of mechanical systems.

We agree that we need to lower the student minimum to avoid dipping into the general fund to cover lease if enrollment is low. Discussed possibilities of massaging the general fund to see if we can creatively cover lease cost if our numbers are low. Want to be respectful to the church but also realistic about what we can bring. Agreed on 85 as a minimum to bring to negotiations.
 - D. Vote to form committee to manage lease negotiations if necessary. **Briana moves, Rich seconds. Discuss pros and cons of using a committee - pros being that the committee can discuss and negotiate the contract without calling a board meeting. Finding no more discussion, Rich moves to approve Heith Wetzler, Rich**

Penix and Paul McGlynn to be members of a Lease Negotiations Committee. Heith seconds. Approved unanimously.

- E. Vote to approve interim contract for director. Rich moves to approve the interim contract for director Paul McGlynn, Brieana seconds. No discussion. Approved unanimously.
 - F. Vote to form committee to manage marketing needs. Rich motions, Heith seconds. Paul wants a committee with lots of creative energy. Heith mentions it would be good to get parents and kids involved. Brieana moves to form a Marketing Committee consisting of Heith Wetzler, Rich Penix and up to five additional community members or parents to be determined by Rich and Heith. Heith seconds. Approved unanimously.
- V. Discussion** - Discussed reallocating funds that we will not be using for the lease - possibly hiring more help, putting money into marketing. Discussed weekly meetings between Paul and Brieana and decided on Tuesday evenings 7:00 CST. Discussed transportation needs, possibility of partnership with the district for lunches. Discussed possibility of announcing we are in lease negotiations but decided to wait.
- VI. Open Public Comments** - no public comment
- VII. Adjournment** - 9:21 pm

Next meeting: April 15, 2019